

# Birstall Methodist Pre-School

**General Welfare Requirement: Suitable premises, environment and equipment**

Outdoor and indoor spaces, furniture and toys must be safe and suitable for their purpose.



## Health and safety

### 3.1 Risk assessment

#### Policy statement

This setting believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

The basis of this policy is risk assessment. We use the Pre-school Learning Alliance risk assessment processes and the HSE recommended five steps as follows:

- Identification of risk: Where is it and what is it?
- Who is at risk: Childcare staff, children, parents, etc?
- Assessment as to the level of risk.
- Control measures to reduce/eliminate risk: What will you need to do, or ensure others will do, in order to reduce that risk?
- Monitoring and review: How do you know if what you have said is working, or is thorough enough? If it is not working, it will need to be amended, or maybe there is a better solution.

#### EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe		3.3 The learning environment 3.4 The wider context	

#### Procedures

- Our risk assessment process covers adults and children and includes:

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- checking for and noting hazards and risks indoors and outside, and in our premises and for activities;
- assessing the risk and who might be affected;
- deciding which areas need attention; and developing an action plan that specifies the action required, the time-scales for action, the person responsible for the action and any funding required.
- Where more than five staff and volunteers are employed the risk assessment is written and is reviewed regularly.
- We maintain lists of health and safety issues, daily checks are carried out before the session begins as well as those that are checked on a weekly and termly basis and annually when a full risk assessment is carried out.

### Legal framework

- Management of Health and Safety at Work Regulations 1992

### Further guidance

- Five Steps to Risk Assessment (HSE 2006)  
[www.hse.gov.uk/pubns/indg163.pdf](http://www.hse.gov.uk/pubns/indg163.pdf)

This policy was adopted at a meeting of	Birstall Methodist Pre-School	name of setting
Held on	_____	(date)
Date to be reviewed	_____	(date)
Signed on behalf of the management committee	_____	
Name of signatory	David Bark	
Role of signatory (e.g. chair/owner)	Chairperson	
Signature of Joint Leaders	Kay Hilton	

Laura Freer

### Other useful Pre-school Learning Alliance publications

- Risk Management in Early Years Settings (2007)